



MEETING

MINUTES

[01/29/2018]

17:30

[FSS2027]

PRESENT	NAMES OF ATTENDEES: Angel, Bethany, Larissa, Sanjana, Vanessa, Amanda, Rowan, Lauren, Arzoo		
AGENDA ITEMS	CAMMAC, Valentine's Day, SSB		
UPCOMING DATES			
START TIME	1730		
END TIME	1813		
SUMMARY OF ACTION ITEMS: Housekeeping			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
FILL OUT THE GA DOODLE			
1. AGENDA ITEM 1: CAMMAC & SASA Film series			
<ul style="list-style-type: none"> • Wed @530, MRT 153 • Honey! --Bring baguettes and honey 			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
2. AGENDA ITEM 2: Phil			
<ul style="list-style-type: none"> • Relay for Life (March 3-4), sign up! <ul style="list-style-type: none"> o Wanna do Waffles for Life! (End of Feb) • Mental health awareness week, go to the events! <ul style="list-style-type: none"> o Promo on FB • Period products drive (5-16 feb) <ul style="list-style-type: none"> o Harmony house needs a follow up 			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Best time slot for Waffles for Life Budget	Larissa, Arzoo		
3. AGENDA ITEM 3: Finance			
<ul style="list-style-type: none"> • Need to give signing authority • Budgeting needs to be done (Feb 10) • submit receipts • If you need an event with budget fill out the budget sheet 			



ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

4. AGENDA ITEM 4: Academic event

- Tuesday March 20--1130 to 230
- Opportunity to meet and network with other students and opportunities
- Need to confirm
- Roles:
 - Alysha--securing masters panelist
 - Everyone: Try and get profs from 1-230
 - Jade, Lauren, Sanjana: Reach out to community and campus services
 - Lauren: Catering
 - Premiere moisson is probably cheapest
 - Deserts--maybe kettleman's 42\$ for desert
 - Everything confirmed by Feb 16th --need all promotional stuff for started by Feb 26th
 - Lars: Make a FB page
 - Amanda: Posters, 2 different kinds
 - Arzoo: print posters (DocUCentre)
 - Amanda: Reach out to shared fedbodies --Crim, Comm, Fem, CHRA, Econ, PoliSci, Development to invite their students on to come too
 - Class talk scripts need to come and lists
 - Do them in your own classes , cross out which classes you've done

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

5. AGENDA ITEM 5: SSB Update

- Event is 8-1230-1
- Tickets on Sale on Feb. 1st
- Anyone not going to ssb ?
- Amanda: Greeting --730 till 930
- Champagne and drink ticket and appetizers
- PROMO:
 - FB page
- Sponsored by furniture company
- Polaroids included or by donations
- Balloon pop game with prizes
- Gambling, tarot cards, caricature, magician,
- Masquerade theme
- Event at junction to fundraise

ACTION ITEMS		



6. AGENDA ITEM 6: Middle School Dance		
<ul style="list-style-type: none">• March 9• Friday		
ACTION ITEMS		

7. AGENDA ITEM 7: Valentines		
<ul style="list-style-type: none">• 7\$ per rose to order• Max order about 130, which is 50 roses		
ACTION ITEMS		